SANDY CITY
APPROVED POSITION SPECIFICATIONS

I. Position Title: Parks Irrigation Area Supervisor

Revision Date:	02/06
EEO Function:	Parks & Rec
EEO Category:	Service-Maintenance
Status:	Non-exempt
Control No:	30609

II. Summary Statement of Overall Purpose/Goal of Position:

Under the general supervision of the Parks Division Head, maintains the water and irrigation control system of the City's parks, streetscapes, and buildings. Provides risk management in irrigation and water issues.

III. Essential Duties:

- Hire, supervise and train 4 full time employees and up to 8 seasonal employees in proper use of parks maintenance equipment.
- Manage water use through auditing irrigation system and programming irrigation controllers.
- Repair irrigation systems.
- Perform capital inspections of landscaping installed by developers or contractors, before acceptance by the City Parks Department for control and maintenance.
- Design and/or review sprinkler system plans before installation.
- Supervise installation of irrigation systems in new locations or renovation of older systems.
- Clean, stock, organize and maintain shop.
- Coordinate with utility companies performing repairs and/or installations on City property.
- Program and maintain the computerized irrigation system.
- Direct special project teams.

IV. Marginal Duties:

- Perform irrigation safety inspections.
- Prepare for cemetery burial services.
- Perform snow removal.
- Perform other duties as assigned.

V. Qualifications:

Education: High School diploma or equivalent; two years of training in water management, irrigation systems and management, central control computerized irrigation systems, horticulture, or related field; must have a backflow certificate and IA Water Auditor's license; must possess a Utah CDL within six months of hire.

Experience: Five years closely related work experience which includes progressively increasing responsibilities and supervisory experience; may substitute any equivalent combination of education and experience.

License/ Certification: Must possess a valid Utah Driver's License; must possess a valid Utah Commercial Driver's License (CDL) within six months of hire; must have a backflow certificate and IA Water Auditor's license.

Probationary Period: A one-year probationary period is a prerequisite to this position.

Knowledge of: Principles of management, supervision and planning; tools, equipment and materials used in maintenance and construction of irrigation systems and facilities; OSHA and other federal and state safety requirements; principles of plant and turf life; proper English usage, spelling, vocabulary, computer

equipment and software.

Responsibility for: Great responsibility for the care, condition and use of materials, equipment, and tools; decisions on irrigation time and amounts to maintain healthy turf and plant life in parks and other city properties; responsible to plan, assign, discipline and check work of employees being supervised; responsibility for up to 12 employees.

Communication Skills: Contacts with other departments and public entities, furnishing and obtaining information; contacts requiring tact and judgement to avoid friction; frequent contacts involving the carrying out of programs and schedules; outside contact with public presenting data.

Tool, Machine, Equipment Operation: Regular use of a backhoe, snow blower, sod cutter, trenching equipment, both light and heavy trucks, and a personal computer and occasional use of fax machine, copy machine and calculator.

Analytical Ability: Organize, delegate, and establish meaningful goals; communicate effectively verbally and in writing; establish and maintain effective working relationships with employees and the public; work independently on assigned projects involving research and data collection; report preparation and minor budget data preparation.

VI. Working Conditions:

Extensive field work in parks and cemetery (75% of work is performed outside); requires frequent walking, bending, and lifting (up to 50 lbs.); frequent exposure to heat and cold, and to wet/humid conditions; constant exposure to excessive noise and/or vibration; work assignments are broad and performed with little supervision or checking, refer work to supervisor only when policy or priority questions arise; job required great mental effort and mental pressure and fatigue during an average work day; constant exposure to deadlines, evening, weekend, and holiday work; frequent stress from managing multiple priorities and interpersonal conflicts.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any