SANDY CITY
APPROVED CLASS SPECIFICATIONS

I. Position Title: Concession Attendant/Cashier (Seasonal)

Revision Date: 03/06
EEO Function: Parks & Rec
EEO Category: Concession
Status: Non-exempt
Control No: 50803

II. Summary Statement of Overall Purpose/Goal of Position:

Under the general supervision of the Amphitheater Concessions Manager, operates the concession stand at the Sandy City Amphitheater and performs concessionaire duties and assists in general operations at the Amphitheater concessions stand.

III. Essential Duties

- Open/close cash register in accordance with Amphitheater concessions procedures.
- Serve customers in a friendly, professional, quick and efficient manner by having a thorough knowledge of the concession equipment and products sold.
- Inspect and maintain a sanitary and efficient food preparation according to all City and County Health Regulations.
- Responsible for keeping the concession area visually pleasing, clean and safe for customers by regular inspection, maintenance and cleaning.
- Balance tills according to procedures with no more than 1% difference during any shift.

IV. Marginal Duties

- Maintain proper use and care of the cash register, thereby avoiding repairs costs as set forth in the policies and procedures.
- Assist in other duties as assigned

V. Qualifications:

Education: High school diploma or equivalent or current enrollment required.

Experience: One year experience in customer service preferred. Six months practical experience with cash register and food handling procedures. Must be 16 years of age.

Knowledge of: Must have or able to obtain current Food Handler Permit. CPR / First Aid certifications and Bloodbourne Training is required within 30 days of hire. Must have ability to prepare food and operate equipment at a counter 36" high.

Responsibility for: Serving customers in a friendly, professional, quick and efficient manner. Open/close cash register. Keeping the concession area visually pleasing, clean and safe for customers. Inspect and maintain a sanitary and efficient food preparation area according to all City and County Health Regulations.

Communication Skills: Constant contact with customers face-to-face; furnishing and obtaining information; using tact and judgement; follow written and verbal instructions; communicate effectively verbally and in writing; establish and maintain effective working relationships with other City employees and customers.

Tool, Machine, Equipment Operation: Ability to lift up to 50 lbs. Daily use of cash register, microwave, hot

dog and popcorn machines, ice and soda machines, along with other future equipment.

Analytical Ability: Apply general math knowledge effectively to specific conditions; ability to handle confrontational situations and make sound decisions.

VI. Working Conditions:

This Job requires evening, weekend and some daytime work. Moderate pressure and fatigue are present in this position due to great exposure to a concession environment; constant attendance is required; work assignments are broad and performed with limited supervision; work is referred to supervisor as questions arise; frequent exposure to high volume of customer service.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills 0required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.